North Texas PC News

NTPCUG

www.ntpcug.org

North Texas PC Users Group
King of Glory Lutheran Church
6411 Lyndon B. Johnson
Freeway Dallas, Texas

April 2015

VOLUM 35 • NUMBER 4

Inside this issue:

North Texas PC Users Group

2015 Computer Raffle

$3 per ticket ✳ 4 tickets for $10

Tickets sold at April 18 & May 16 Meetings

Dell Optiplex 990 Tower

Triple Boot! Windows 7, 8 & 10

Members Only

Intel I7-2600 Quad Core 3.4 GHz 8Mb Cache
8 GB DDR3 (2x4) (4x4 max)
1 TB & 320 Gb SATA HDD
AMD Radeon HD 6450 1Gb HDMI DVI
Onboard VGA & HDMI
Intel Gigabit Network
DVD-ROM & DVD+-RW (2 drives)
SD/MMC/Flash Card Drive
Realtek Onboard Audio
USB 2.0
Add-In 2 Port IEEE1394 Firewire

Windows 7 Pro 64, Windows 8.1 Pro 64, and Windows 10 Enterprise 64 (preview)
Java, Acrobat Reader 11, Cute PDF, 7-Zip, TreeSize Free, My Defrag
Adobe Flash/Shockwave, iTunes, QuickTime, VLC Media Player
Microsoft Security Essentials, MalwareBytes, cCleaner, SyncToy
Windows Essentials 2012

All professionally installed, updated and tuned ... of course!

Purchase Tickets by the Sign-in Desk
8:00 am 'til 12:00 noon

Members Only

Special Thanks to those that help put this newsletter together and edit the content:

- *David Franke*
- *Joli Ballew*

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Special Interest Groups (SIGs) ...

Sessions with presentations, discussion, and exchanges of information

HTPC/Home Automation – 8:00 am

Bill Parker
Bill.Parker@ntpcug.org

Home Theater (or Media) PCs and Home Automation come in an endless range of capability, complexity and price. It may just be setting the home thermostat remotely, routing audio and/or video to different rooms, or performing other, similar tasks.

Powershell – 8:00 am - 10:00 am

Larry Weiss   Josh Miller
lfw@airmail.net   jmiller76@gmail.com

A PowerShell Show and Tell

In April, we will spend both hours covering topics and demonstrations that come up in informal discussion.

If anyone has a script that they would like to share please bring it to the meeting.

Discussion about scripts and "what I did" situations are a driving force of the PowerShell community.

Microsoft Excel – 8:00 am

Frank Tubbs, SIG leader
ftubbs@sbcglobal.net

TBD

Windows Tips & Tricks — 9:00 - 10:00 am

Chuck Stark
chuck.stark@ntpcug.org

Gil Brand
gbrand@ntpcug.org

Open Q&A

If you have a 'troubled' system, contact Chuck or Gil for a possible 'live, no net' troubleshooting session.

Making Money on the Internet — 9:00 am

Alan Lummus
Alan@bkmts.com

April's SIG will focus on SIG member Diane Bentley's website,

http://www.TexasLazyGardener.com.
Diane will be further developing her site next week and has kindly agreed to let us "pick it apart" on Saturday. Why not visit the site Monday, Wednesday and Friday prior to the SIG to see how

Diane's changing things up? Then, join us on Saturday as we explore together how Diane might take her site even farther. It's all about achieving Diane's most wanted response.

.NET Developers/HTML SIG - 10 am - 12 pm
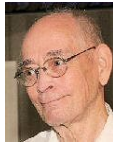
Tuc Goodwin
tgoodwin@ntpcug.org

Chris Morgan
chris.morgan@ntpcug.org

In April, **Tom Perkins** will continue his discussion Continued hands-on walkthru of Geek Quiz Single Page Application (SPA/AngularJS), and **Larry Weiss** will do a presentation on the AngularJS app.

Digital Photography — 10:00 am

Spike Smith, NCE
spike@spike-info.com

Let's take advantage of the wonderful springtime weather for giving our new camera good workout. Where to go and what to do will be the topics for discussion this month.

The zoo and wildlife preserves are great for working with our children, grandchildren, friends and all. The animals have learned from us (to get food) and we must learn their habits. The more we understand them – the better we learn ways to capture the great shots.

The growth trees, shrubs, flowers, are all out there awaiting our practicing and taking better pictures

Be sure to take several of interest to send to Aunt Agnes.

Bring your friends, cameras, flash, and your questions as we "*Share what we know and Learn what we don't.*"

Watch our Digital Photography Web Page often for new Tips and Tricks filed inside – "Shared Under."

Digital Photo Editing Software — 11:00 am

Spike Smith, NCE
harold.smith@ntpcug.org
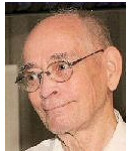
There are many editors available. Everyone needs the tool for readying photos for transport, appearance, improvements, and parts of storybooks.

Come on in and see examples for simple necessities and then progress to complex books and pamphlets.

Let us know where to start for the basic necessities and then we will move on to:

- A better report for your job
- An interesting memo
- Making and using a template
- Creating a social newsletter
- Organizing historical references (family and business)
- Making a booklet
- Making Aunt Agnes proud.

Bring your thoughts, examples, and advice. Bring your friends to "*Share what we know – Learn what we don't.*"

Do you have to buy an editor to enhance with? Perhaps you already have what you need. Let's discuss them.

Internet — 11:00 am

Glynn Brooks
glynn.brooks@ntpcug.org

In the Internet SIG, we will be using new features in Visio 2013 to create network diagrams.

## Microsoft Access SIG —11:00 am

Jim Wehe
jimwehe@gmail.com

Larry Linson
larry.linson2@ntpcug.org

Sorry — MS Access will not meet until further notice.

Word — 10:00 am

Sharon Dorsey
Sharon.Dorsey@ntpcug.org

Top Ten Things You Should Know How to Do in Word

This is really just a fancy title for Potpourri. Instead of one topic for our Saturday session, I'll discuss several small topics.

Actually, there are probably *more* than ten things you should know how to do in Microsoft Word. And depending on who you are talking to, I am certain everyone's list is different. In any case, this will be the first time I use Word 2013 in our SIG session. If you haven't seen Word 2013, come, observe and look for the differences from previous versions.

Two of the topics will be PDF capability and footers. Hopefully you are now curious what the other eight are. But you'll have to come to the session from 10am to 11am to learn what they are!

Remember our slogan is *"Share what you know, learn what you don't".* So come share what you know about any one of the ten topics and learn the rest.   See you on the 18th.

Salesforce.com – 11:00 am; 12:30 pm

Salesforce.com offers two major certifications for Force.com Developers: The Developer Certification (DEV401) and the Advanced Developer Certification, (DEV501).

Dallas Salesforce Developers Group is pleased to offer FREE classes each year to candidates.

All, remember, this is the study group for 401 and 501 (aka the study group). Not to be confused with our 4th Wednesday meeting held at the Improving Enterprise (which is more mischief, no studying). The objective is for each of us to take the respective exams at the end of the sessions, so we will keep up the pace. Ask questions. These are not easy exams, but I am convinced that we can get everyone past the finish line.

Windows Inside Out — 12:30 pm

Glynn Brooks
glynn.brooks@ntpcug.org

Windows Inside/Out – 12:30 pm

Wireless device improvements in Windows 10.

Wireless Communications — 12:30 pm

Birl Smith
birl.smith@ntpcug.org

TBD

Investors - 1:30 pm

Gil Brand
gbrand@ntpcug.org

We will have our usual Q&A session. Bring your questions and experiences in investing and share with the group.

Microsoft Application Development Study Group SIG - 1:30 pm

Tom Perkins
tomperki@gmail.com

For the foreseeable future, this SIG will meet in conjunction with the .Net Developers SIG at 10:00 am

Questions or comments?
Contact Tom Perkins (tomperki@gmail.com) or Chris Morgan (chris.morgan@ntpcug.org)

Access News from the Northwest

By Teresa Hennig

Access News from the Northwest
By Teresa Hennig
Microsoft MVP for Access (2005-2014), Leader of the Seattle Access Group and Pacific Northwest Access Developers, and member of the North Texas PC User Group

Taxes … or an extension, will have been filed by now, so you can put the Seattle Access meeting on your schedule for April 15th. (And, taxes aren't an excuse to miss the North Texas PC Users Group on April 18th either.)

This year, I again explored some of the **eFile** options. For the most part, that added a few hours of frustration with two key benefits: (1) I found out you get an automatic extension by making an online payment through the IRS site. That may be the only way to eFile an extension with a payment that includes change. **(2) I gained valuable insights into what NOT to put my clients through!**

I just wanted to fill in the forms, and submit a return, but *NOOOOOOOO* … at least not with the free eFile options. The response from at least one company was that users are REQUIRED to complete questionnaires (instead of forms) because that is the only way they can ensure that the return is correct. YIKES!!!! Does anyone think that through???   If I can screw up a form, I can also make mistakes on a questionnaire. Besides, I already had the PDF files completed, so I *really really REALLY* just wanted to type the information into eFile forms. Oh well … So I switched to their option to file for an extension …   YEASH … more questions!   NOT gonna happen.

I went back to the IRS site and read that by paying directly through their site, they automatically provide the 6 month extension -- no form required. AND they, of course, allow people to enter dollars and cents!

WOW, the IRS got that right! BRAVO. Now, I can print the PDF and mail the PDF files any time. One down and two to go!   Did I mention that I try to glean insights into the user experience??   With THREE distinctly different households, I'll get to use almost all of the standard forms and schedules.

TIP: As you shop online, browse the internet, and fill out forms, be alert to the nuances that make things easier or add complications. Your experiences can help you design a more intuitive user interface and tailor it to the USER and the ENVIRONMENT.

PREREGISTER FOR THE SEATTLE MEETINGS

Because of the timing of meetings and newsletters, we'll be working out the details so you can join the meeting remotely on your computer. You'll see registration details in an upcoming column.

Access Support Team Blog
The Microsoft Access Support Team has a blog to share frequent topics and issues that they have encountered. Please visit their blog and share with others ... http://blogs.technet.com/b/the_microsoft_access_support_team_blog/.

Access Web and Desktop Advice at vb123.com by Garry Robinson

Garry hosts one of the best and biggest collections of articles, tips and demonstrations for Microsoft Access. He recently moved his site to an Office 365 SharePoint site -- remapping and moving 600 pages, 150 pdf's and 1000's of pictures, so things are probably not going to be perfect for a while. In addition to his collection, Garry has the EXCLUSIVE rights to distribute the content from Smart Access -- "THE" Access magazine from 1996 - 2006.

... **http://www.vb123.com**

Access MVPs – Sharing code and resources

Several Access MVP are sharing resources and links through the website hosted by Arvin Meyer. ... **www.AccessMVP.com**

Sites to search for information and programming assistance

The Microsoft Most Valuable Professional Site

... **http://www.mvps.org**

Access Developer Portal MSDN

... **http://msdn2.microsoft.com/en-us/office/aa905400.aspx**

Office Developer Center on MSDN.

And, we've been mentioning the newsgroups. You can search and drill through thousands of threads.

Utter Access Discussion Forum

Touted as the number one Access community forum! This may be a great place to get answers to your questions. And, you'll see several familiar names as some of our members are prolific posters. Hey, there are even photos from the MVP Summit, so check it out!

... **http://www.utteraccess.com/forums/index.php**

A compilation of links to Access Resources :

This site provides an impressive array of links to a variety of resources for Access developers and users.

… http://www.cbel.com/ms_access/.

Database Issue Checker

Former Access MVP, Allen Browne offers tips and utilities for casual users through expert developers. The Issue Checker can be used during development or to trouble shoot legacy files. Allen's site provides a host of other tips and resources, including a compilation of reserved words.

… http://allenbrowne.com/ or

… http://allenbrowne.com/AppIssueChecker.html

SPONSORS OF THE SEATTLE ACCESS GROUP AND PACIFIC NORTHWEST ACCESS DEVELOPERS GROUP

- **COMC.com** - and Tim Getsch - 2014 host of the SAG and PNWADG meetings!!
- **Wiley and Wrox** -- with over 200 years of publishing expertise in the technical communities.

Telerik (www.Telerik.com)

   Sponsor of the SAG and PNWADG meetings with fun shirts, notepads and other great incentives. Telerik is a leader in .NET tools and host of one of the biggest .NET communities with over 800,000 participants.

O'Reilly Media

   Generously provided review copies of Jeff Conrad's latest book, *"Microsoft Access 2013 Inside Out."*
http://shop.oreilly.com/product/0790145367969.do

Code Magazine   -- FREE -- One Year Subscription

   Code Magazine has content covering topics from A to X, and then some --- literally! Check out the index…

   With the exciting opportunities for Access 2013, Windows 8, and so much more, you'll appreciate the value of having the up-to-date reference material provided through Code Magazine.

NTPCUG Member Websites

   Are you an NTPCUG member? Do you have a website that you would like to share with other members? Here is your opportunity to publicize your hobby, personal interests or a business.

   NTPCUG now permits each member to post their name along with <u>one</u> website at www.NTPCUG.org and in our newsletter. Member links to be posted are subject to Board approval, and cannot contain inappropriate content or promote illegal activities – all the usual conditions that responsible persons expect. Send us your links now!

   If you wish to post as shown above, just e-mail webmaster@ntpcug.org with your name, member number and the URL of your desired website. We'll post your name and URL on our website and in the newsletter for as long as your membership remains current.

   Here are our current member sites:

Member & Website	*Member & Website*
Howard Lee Harkness	**Bob Hawkins**
http://amazopia.com	www.fairviewmicrowave.com
Bill Parker	**Doug Gorrie**
www.Partec.net	www.JanetGorrieInteriors.com
Larry Weiss	**Fred Williams**
https://sites.google.com/site/powershellsig	www.JFHequipment.com
Peter Bendel	**Sharon Dorsey**
www.codekitchen.com.au	www.organizingelements.com

Is Salesforce.com Right For My Small Business ??

by Joe Armitage

Proven Talent is my second small business; my first was called **Montare International**, which I sold over fifteen years ago. I wish Salesforce had been around when I was building Montare, as my life would have been so much easier, and I could have saved a bunch of money.

OK, so why is Salesforce.com such a great thing? It's one of those "cloudy" things, right? It must be expensive then? Actually, the reverse is true. Since Salesforce uses a monthly subscription model, there are no huge upfront costs.

For my first business, I had to spend thousands of dollars hiring an expert to set up a local area network, buying and setting up hardware, operating system software, and network versions of databases, contact manager and accounting software just so my salespeople could share leads and bill clients . I don't have to do any of that today for Proven Talent because I use Salesforce.com.

Less Paperwork, More Time Saving

Back then, my employees worked at client sites, so they had to call-in their hours each week, chase down the client manager to get signatures on paper timesheets, then fax them into the office.   Coordinating with the billing manager so she could bill clients correctly was a nightmare, and I know we upset more than a few clients with incorrect bills. Today, my employees can logon to Salesforce.com from the client site or from home, record their hours for the client and me simultaneously, then their manager can approve or disapprove their timecard online.

Safe, Secure, Highly Available

Additionally, I had *ongoing* costs for my expert to come in at least monthly to tune up the system and fix the manufacturer's software bugs. Just like my favorite mechanic, he loved to tinker with knobs and dials, especially on my dollar. Sometimes, this meant mu billing got delayed, because "the system was down".   In contrast, Salesforce is *always* on, and generally, if they need to do maintenance, they do so during off-peak hours and it only takes about 5-10 minutes.

Salesforce never loses data. I remember that the hard disk on one of my PC's crashed back then, taking with it a proposal to one of our major clients. The backup process my expert had set-up did *not* work, since he hadn't trained my admin to format the clunky magnetic tape drive that was available at the time. Needless to say, we did not win that proposal. Today, on Salesforce, we can store documents securely and have them backed up to PC's at home, at work, or wherever you like.

Cost Saving, Quick Start Up, Customizable

With Salesforce.com, there is no expensive equipment or software to buy; you *just sign up for a Salesforce org (organization) if you're ready to launch.* If you want to try before you buy, just request a FREE trial at http://www.salesforce.com/. You can play around with all of the features of Salesforce from any location that has an Internet connection. I now have several offices around the Metroplex – Starbucks East, McDonalds West, Panera Bread North, and my favorite, Paradise Bakery South, which is close to my home office.

Is Salesforce.com complicated to setup?   Not at all – there is no software to install, since you use your existing Internet browser – Microsoft Internet Explorer, Google Chrome, Mozilla Firefox or any of the other major browsers. Nor is Salesforce complicated to configure to your specific company or group. As evidence, our local Salesforce developer group had one of our trainees configure an entire Salesforce org from scratch in

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under an hour.

Communicate with remote employees, customers and prospects

You'll find that Salesforce includes a pre-built Contact Relationship Manager (CRM - another buzzword).   Don't worry - it's easier to use than Microsoft Outlook, but if you insist, you can use Outlook with Salesforce, then use the FREE built-in feature called **Salesforce Chatter** that provides an instant messenger.   The CRM allows you to keep track of your current Accounts and Contacts, Sales Opportunities, Leads and Prospects along with the Tasks necessary to close new business.

Connected website, Sell over the Internet

Need a website? Don't pay a hosting service, as you can setup a Salesforce site that is connected to your database, giving customers easy access to product and service information. Close your business proposals automatically by using **Salesforce** Web forms (templates that handle inbound emails, and respond automatically with an outbound proposal or quote), and beat your competition to the punch. You can also use auto-response emails to thank consultants, salespeople and recruiters for getting their "paperwork" in on-time, or better yet, remind the slow pokes that if you don't get paid, *they* don't get paid!

Open, Extendable, Mobile

Speaking of invoicing, Salesforce is *not* a closed system. If you still do billing using Excel or Quick-Books (No shame in that, I used to), you can easily export billing data to any application that will accept a comma separated value (CSV) file. Both big and small companies do this all the time. I recently worked for a major DFW company that billed hundreds of millions of dollars using both Salesforce and **Quick-books Enterprise**.

Other options include purchasing an add-on product from the Salesforce online marketplace called **AppExchange**, customizing one of the freebie shareware packages, or hiring a real expert (like me!) to write a billing system for you in either the Salesforce **Apex** language, or industry-standard languages like Java, PHP or Visual Basic.

Always Up To Date - Safely

Salesforce releases thoroughly tested updates three times per year. Most recently, they rolled out a mobile version that runs on Apple and Android tablets and smartphones, so your salespeople can more easily *"phone home"* the dollars.

Is Salesforce.com right for *my* business? Heck *Yes*! Is it right for *your* business? Perhaps a Salesforce professional can help answer your questions. (*Hey, a guy's gotta make a living somehow, right? I can't let you do it all yourself!!*)

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*Joe Armitage is President, VP of Operations, Consultant and chief-cook-and-bottle-washer at **Proven Talent**. And yes, he does Windows (3.0, 95, NT, NT Server, XP, Vista, and Windows 8). He holds the titles of Microsoft Certified Professional (MCP) + Internet, Microsoft Systems Engineer (MCSE) and was a Microsoft Certified Trainer (MCT) who taught briefly at Richland Community College as an adjunct professor, assisting students to become certified in Windows 95. He has an undergraduate degree in Human Relations and Business from Amberton University in Garland, and an MBA from UTD with a concentration in Information Assurance.*

*Joe was also a contributing author to **Visual Basic 4 Expert Solutions** published by QUE books, and reviewed Microsoft Visual C 2.0 for Software Development magazine. Yes, he's just that old – he is a Proven Talent. He developed computer based training (CBT) for James Martin Insight on Computer Aided Software Engineering (CASE) and Texas Instruments Information Engineering Facility (IEF). The list of software and hardware he has worked with is too long to mention. Besides which, you don't need it anyway, just subscribe to Salesforce.com!!*

Joe is a certified Salesforce Developer just in case you do need him. if you have any questions about Salesforce, he can be reached at 214-454-7595, or by email at joe_armitage@msn.com.

Monthly NTPCUG Meeting Flyer – Can You Help Distribute?

Each month, we send members a flyer listing the upcoming second and third Saturday SIG meeting information. We work to fit it all on one page so it can be easily printed and posted in offices and public areas. It can also be sent by email to family members, friends, colleagues, etc.

With your help we hope to generate increased interest in User Group activities, thereby helping us grow. We rely on members, SIG leaders, Board members and volunteers to share this information with others. We also need you to consider new - options beyond the obvious – bulletin boards, etc.

We ask you, our members, to think of places where you can post the monthly flyer and to e-mail it to anyone you know who may be interested.

We try mightily to get this out before the weekend preceding the second Saturday of each month so you have time to "do your thing".

With your help we can grow our Group and reach others who can "***Share what you know, learn what you don't.***"

> ***Where have you sent the April flyer?***

Volunteering

Every board member, officer, chairman, and SIG leader is a volunteer. No one in this organization receives any payment for their work. Without our volunteers, NTPCUG would not exist.

Please consider volunteering for one of these important jobs:

Information Desk — Charles Rem
crem@ntpcug.org

Assist with check-in process at 3rd Saturday. One or more hours, even periodically, will make a difference.

This is an ongoing need. *YOU can help, and it's not difficult. Training provided, so you really have no excuse not to assist - right?*

Mentoring — Tom Sweet
tom.sweet@ntpcug.org

Communicate with new members to ensure they are aware of the benefits, SIG opportunities and help them in numerous ways to feel welcome and to know that we care about them.

Newsletter — Doug Gorrie, David Franke
doug.gorrie@ntpcug.org
davef81@gmail.com

We need someone to step forward to help request and collect articles from SIG Leaders for the monthly flyer and the newsletter. No experience required -- training provided.

Renew Your NTPCUG Membership For "FREE"?

The Board has established a new NTPCUG benefit that permits renewing of memberships without the usual membership fee.

Simply put, any member that writes three articles for our newsletter, subject to the following criteria, can renew without cost. In this manner, we are encouraging our membership to share their expertise with other members, as well as providing an opportunity for members to re-search issues and share the results with others.

The current requirements for the program are as follows:

1. You must be a current member.

2. Requires at least three articles/year, submitted during the member's current member-ship year.

3. Articles must be at least a couple pages long in the newsletter, excluding any pictures, diagrams, etc. NOTE that the length is determined after editing, if needed.

4. Longer articles may be broken up across two months, and consideration will be given to counting it as TWO articles. However, length by itself may not count as more than one – it's meaningful content we're after.

5. Articles must be submitted at least two weeks prior to publication to allow time to re-view/edit. However, if the content is clean and readily understood, and requires only minimal review, and we have time to go over it, we might take it with less notice.

6. No plagiarizing, except for "small" amounts where credit is given to the actual author or source.

7. Articles must be relative to the goals and topics of our User Group. If in doubt, check with the Editor before writing it up.

8. At time of membership expiration, it is the member's responsibility to contact the Editor to request that their membership be extended, and list the months in which their articles ap-peared. We will confirm the details and have the Membership chairman extend you another year.

Please give this new program some thought, and come up with some good material we can use. Share your knowledge, in line with our motto –

"Share what you know, learn what you don't."

NTPCUG NEWSLETTER AD RATES AND DESCRIPTION

Paid advertising is available within the North Texas PC News at reasonable rates. The online Newsletter is published monthly and is distributed in PDF format to approximately 200 registered members.

SIZE	Price / One Issue	Price Each - Six Issues
Full Page	$120	$ 85
Half Page (vertical)	$ 75	$ 65
Half Page (horizontal)	$ 75	$ 65
Quarter Page	$ 50	$ 40
Business Card	$ 35	$ 25
NTPCUG Members	Half Price	

Policies & Mechanicals

- Commercial ads –
    - o   repro form, final size, ready for printing
    - o   JPEG or approved format
    - o   300 DPI minimum
- Text ads should follow most commonly used font styles
- No ads on front page
- Related only; suitable at discretion of NTPCUG
- Payment in advance
- Send requests for information, contacts, or orders to: **Advertising@ntpcug.org**

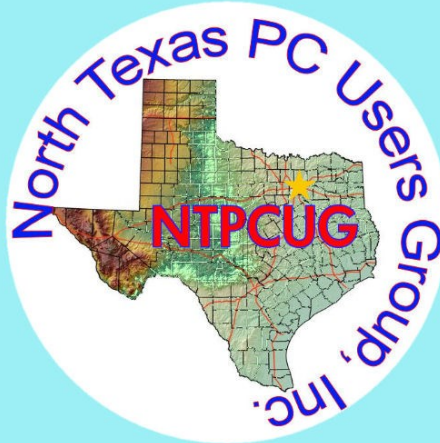# NTPCUG 2015 Elected Officials

Jesse Hastcoat
President

Bill Drissel
President -Elect

Directors

NTPCUG

Tuc Goodwin
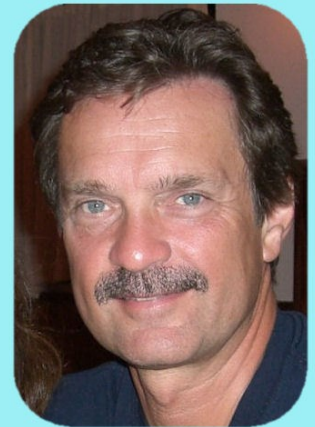
Chuck Stark
Treasurer

Sharon Dorsey

Lisa Katzenstein

Spike (Harold) Smith

Calendar

April 2015	May 2015	June 2015
Apr 18 8:00 am—2:30 pm	**May 16** 8:00 am—2:30 pm	**Jun 20** 8:00 am—2:30 pm

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